

**PORT LUDLOW VILLAGE COUNCIL
Annual General Meeting Minutes**

unapproved draft

October 2, 2008

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The meeting was convened at 3:00 p.m. at the Beach Club.

Present: Jim Boyer (LMC), Bill Browne, Gene Carmody, Lynn Gauché Adele Govert, Tom McCay, Jack McKay (SBCA), Dean Mosier, Larry Nobles, Frank Siler.

Absent: Don Clark

Mea Graham served as Recording Secretary.

Lynn Gauché called the meeting to order at 3:00 p.m. and ensured that there was a quorum. Approximately 55 persons were in attendance,

MSP to approve the minutes of the September 4, 2008 general meeting

(all ayes).

Community Reports

County Commissioner – In the absence of other county administrators John Austin reported for The County Administrator, CED representative David Wayne Johnson and the Commissioners. (see [Appendix A](#) for the full report).

Fire District #3 – Chief Ed Wilkerson – reported on the Districts reorganization, additional staff and the planning process underway (see [Appendix B](#)).

Port Ludlow Associates – Diana Smeland's PLA update is contained in [Appendix C](#).

Treasurer's Report - Gene Carmody (see [Appendix D](#))

MSP to accept the treasurer's report

Correspondence – Bill Browne

Email from an individual stating he did not have consistent or detailed information re IMQ from PLVC. All present were encouraged to be on Jack McKay's key communicator list and gain this information as needed.

Committee Reports-Annual Summaries

Communications Committee – Jack McKay no report

Finance – John Cragoe – no report

Friday Market –Sandy Schmidt's yearend report in [Appendix E](#)

Natural Resources/Trails – Larry Scott's yearend report is in [Appendix F](#)

Disaster Preparedness – See [Appendix G](#) for the Yearend report given by Tom Stone

Recycling – Steve Failia presented the Yearend report contained in [Appendix H](#)

Utilities – Phil Otness gave the report contained in [Appendix I](#)

Continued Business

Iron Mountain Quarry-Lynn Gauché (see [Appendix J](#))

Handouts distributed- charts all the mitigating circumstances, the appeals, etc in a more linear fashion for easier understanding of all the legalities involved. She encouraged all to attend to "influence" those in a position to make a determination that favors mitigating any and all potential negative impacts that would affect Jefferson County and Port Ludlow; quite different from SEPA requirements. An email will be sent out to all key communicators urging them to write letters. At Shold Park at 6:30 PM on October 15th for final recommendation to County Commissioners. Her five track approach gave detailed information on what has happened to date, as well as dates of upcoming meetings.

CDC Chair Vacancy – moved to workshop

MSP to have the Priorities/Unfinished Business for 2009 Council studied at future workshop in October.

The new board may set the priorities in any order they wish. (see [Appendix K](#))

New Business - none

Comments from the Floor

Dan Darrow stated he would prefer to see unapproved minutes post on the website to know what goes on at the PLVC meetings; Bill Browne mentioned that Jack McKay sends his key communicators most of the major points faster than we can.

Topic given under advisement to the new board

Election Results

Frank Siler reported: 1675 were mailed by the committee of Dick MacDonald, Ernie Oxton and himself
1650 were delivered and 455 ballots were returned (28 % return)
The North Bay race was a close one – Helen Cotta, Doug Henderson and Art Zoloff elected.
For South Bay, Laurie Hunt and Anthony Simpson were elected.

Donations received with returned ballots totaled \$1845.00.

L. Gauché welcomed the new members, and then thanked departing PLVC members Don Clark, Adele Govert, Tom McCay, Frank Siler, and Bill Browne for their efforts and their years of service to the PLVC and to Port Ludlow.

Meeting adjourned at 4:35 PM

Future Meeting Schedule

- ❖ October Workshop Meeting
Tuesday, October 14, 2008, 3 PM, at the Beach Club
- ❖ November General Meeting
Thursday, November 6, 2008, 3 PM at the Bay Club

Respectfully,
Bill Browne
PLVC Secretary

Mea Graham
Recording Secretary

Appendix A John Austin's County Reports

In the absence of Dennis Richards, County Administrator, and David Wayne Johnson is meeting with staff – so John is reporting for them. A decision favorable to the county regarding conditional use permit means the county will be able to require a conditional use permit for Iron Mountain Quarry (IMQ) when they file for a permit. There were no appeals submitted on Ludlow Cove division. Comment period ends Oct 10th.

PLA will get permits for the resort revision since the superior Court appeal was dropped by Les Powers
IMQ comprehensive plan amendment as mineral resource land is being reviewed currently by the county. Comments may be submitted to the planning department by 4:00 PM tomorrow, October 3rd.

Reduced speed limit from 40 to 30 (requested by Mike Porter) – research will be done to determine what the true feelings of the community are re this matter. Mr. Porter has since withdrawn his request.

The \$750 billion bailout passed earlier in the Senate today, had attached to it a means of securing rural schools tax funding, in the western counties which could bring \$3,250,000 to the Jefferson County school budget.

When asked about the yard waste charge now in effect at the transfer station, Mr. Austin stated that the Dept of Ecology was going to require a barrier be built to prevent impure leaching, and the County was not receiving enough money made from composting to make it worthwhile.

Appendix B Ed Wilkerson's Fire District #2 Report

1. Burn ban lifted for all of Jefferson County. Residents are encouraged obtain an outdoor burn permit.
2. Master planning process at the Fire District is well underway and a final product is expected to provide an organizational roadmap for a number of future years. This process is a comprehensive in depth look at current operations with a view to anticipate future needs. Some of the areas are:
 - Land use issues (to trend future growth)
 - Current fire department facilities (analyze conditions now for future needs)
 - Mutual aid agreements
 - How stake holders view our organization (this will help gain insight into operational, economic and policy issues facing the department.
 - Staffing analysis
 - Capital assets and improvement needs
 - Delivery systems
 - Training program
 - Evaluation of the prevention and public educational programs
3. The District has recently entered into an inter-local agreement with Jefferson County Fire District's #2 and #5 (Quilcene and Discovery Bay) to provide paramedic level service to them. This agreement provides for an annual fee of \$30,000 to PLFR as well as some other operational benefits and will be closely monitored to ensure that it does not have a negative

impact on our ability to provide service to our own district. We believe that this agreement will have a number of positive results for PLF & R.

4. Yesterday two new firefighters/Paramedics started employment with PLF & R. These two positions bring the career line staffing to twelve (12) with four assigned to each of the three shifts. This accomplishes the long term goal that the board has had for its staffing. While there have been some bumps along the way in getting to this point, the chief is very pleased with this staffing.

5. Finally, the District is restructuring in the fire department. Very briefly, the chief provided the factual information regarding a recent decision by your board of fire commissioners to eliminate the position of Administrative Chief, currently held by Arlene Obtinario. This was based in part by a staffing recommendation made to the board and in part due to the reality that the position was not producing the clearly defined and expected results that we had for the position. The board carefully reviewed this matter and deliberated in a special meeting held on September 23rd. At that meeting, the commissioners adopted the Chief's recommendation to eliminate the Administrative Chief position and directed him to move forward with the process to hire a fully qualified Assistant Fire Chief. As to the status of Arlene Obtinario, she has been placed on paid administrative leave. She will remain on administrative leave until the board makes a final decision on her status within a few weeks. I can assure you that I and the board understand that these are important issues and that we will make the best decision for our department and our fire district based on all of the information pertinent to this matter.

In response to questions, the Chief stated that the Fire District will make available to PLVC quarterly reports for time and costs of the new services.

Appendix C Diana Smeland's PLA Update

reported that:

Ludlow Bay village is moving forward
 Ludlow Cove 2 -shoreline appeal next week
 Ludlow Cove will be part of South Bay

The Harbormaster restaurant will be closed for the winter: the Fireside will serve breakfast, lunch and dinner
 PLA is offering a real estate \$1500 referral incentive program. PLA is basically done building unless there is a presale.

Staffing needs - comptroller, A/R accountant, housekeeping staff, kitchen servers

In response to a member question regarding Water purification, Diana will ask Larry Smith (OWSI) to give a report to Utilities committee, and maybe submit an article to the Voice.

Appendix D PLVC Treasurer's September Report

Appendix E Friday Market Yearend Report as reported by Sandy Schmidt

It was reported that this has been the best year yet with the following statistics:

Revenue by month for 2008 Friday Market		
May	\$ 960.00	
June	\$1090.00	
July	\$ 915.00	
August	\$1140.00	
September	\$ 865.00	total Friday market income: \$4,970.00

This committee of one was thanked by PLVC members for all her efforts.

Appendix F Natural Resources/Trails Yearend Report given by Larry Smith

Work done this year to date:

- Major improvements to entrance of the Interpretative trail with mulching in Native Plant Garden (thanks to Patty Patterson and the Garden Club)
- Opened up the brand new trail (Niblicks) that is getting a lot of use
- Added 2 more benches on inclines of Niblick's Loop

Capital purchases

- 4 weed wrenches for scotch broom removal which can be loaned out to local homeowners
- 10 collapsible barrels for trail chip transportation
- 500 new trail maps ready in a couple of months

2008-9 goals:

1. Improve the ABT across from the bank to minimize the need to be on Oak Bay Road

2. Improve Ludlow Cove down to picnic point (thanks to PLA and their rerouting of the trail)
3. Improve lower Rainier for drainage and chips with some rerouting

Long-term goals

Explore new trail possibilities per an earlier LMC study recommendations

- Parallel to Talbot
- Parallel to Oak Bay Road
- Beach trail

Tom McCay reported a complaint given to him about bicycles on Bayview Trail – asked that a sign be placed on trail leading to retention pond.

Reminder: stewards needed for Niblick’s Loop, and back ups on the others. Larry will put a request into the Voice.

Appendix G Disaster Preparedness Committee Yearend report given by Tom Stone

Established an emergency radio room at the Fire station

Re-established good working relationship with Port Ludlow Ham radio club

3 Port Ludlow radio drills have been performed, another is scheduled for Oct 15 at 7 pm

North Bay and South Bay FRS radios were switched to different FRS channels to reduce traffic congestion

Manned booths at local fairs

2009 objectives

- 1.continue recruiting new neighborhood captains (see Voice article)
- 2.make quarterly radio drills more realistic

Residents are encouraged to look on the plvc website for more information

Appendix H Recycling Committee Yearend report given by Steve Failla

Steve stressed three (3) basic points:

1. A new recycling bin for fluorescent and twist bulbs will be installed within a few months. There is also a possibility of another bin being installed for plastic retail, grocery, and dry cleaner bags.
2. electronic recycling -getting better and better - this year totaled 6200 lbs. which resulted in \$500 each going to PLVC and CEA. The Bluebills were thanked for their efforts in staffing this annual event.
3. Things residents can do to help with recycling – call Skookum 385-7678 (sort) and tell them that a particular bin is full. Skookumff will then arrange for a replacement bin.

Appendix I Utilities Committee Yearend report given by Phil Otness

1. A letter requesting reduced rates from OWSI was partially successful;

2. Outages from PSE subdued – some progress;

3. Chimacum substation completed ;

4. In the spring learned of proposed buyout of PSE to investors in Australia – proposition 1 on ballot – 2 presentations: one on October 2 and October 7 at 400PM to discuss alternatives.

If Proposition #1 passes, PUD commissioners and staff will work with Port Ludlow members

PLVC thanked Phil for his outstanding and thorough job (he thanked his 8 dedicated committee members)

Appendix J

THE LAYMAN’S SUMMARY OF IRON MOUNTAIN ACTIVITIES BEGINNING IN MARCH OF 2008

Track 1-Iron Mountain Seeks LUPA for rand-fathered Rights to Diminishing Asset Doctrine’s Applicability for 142 Acres Leased from Pope for Mining	Track 2-Iron Mountain States that Conditional Use Permitting Process is Not Required	Track 3-Iron Mountain Seeks Mineral Resource Land Overlay /(Rezoning of Existing Land for Mining)	Track 4 SEPA Environmental Reviews
’08 Hearing Examiner Agrees w/ Iron Mountain	7/08 <ul style="list-style-type: none"> ▪ Iron Mnt asks Jeffco for code interpretation regarding Conditional Use Permitting process, seeks not to be bound by CUP ▪ Hearing at Bay Club-PL residents show up in masse and speak against approval of Iron Mnt request 	9/08 <ul style="list-style-type: none"> ▪ Iron Mnt files for Mineral Resource Land Overlay (rezoning of the proposed mining area) with Jeffco ▪ PLVC, PLA and SBCA are represented by our Attorney Rick Shattuck and some council members ▪ Official comment period ends 10/03/08 	▪ Not yet engaged as Iron Mountain has not yet reached the stage of petitioning that requires a SEPA review
7/08	8/08	10/08	

<p>'LA, PLVC, SBCA & our attorney, Rich Shattuck meet w/ Pope to discuss</p> <ul style="list-style-type: none"> o their intent for this and other land bordering Master Planned Resort o plus series of questions/concerns re: impact of mining on PL <p>'LA, PLVC, SBCA file appeal of hearing examiners decision based on "erroneous interpretation" of the doctrine</p>	<ul style="list-style-type: none"> ▪ We wait for response ▪ A positive response for us would mean the county can require Iron Mnt to mitigate/modify any potential negative consequence of the proposed mining activity and MORE stringently than the mitigations that would be required under SEPA 	<ul style="list-style-type: none"> ▪ BY 4 PM FRIDAY, OCTOBER 3RD SEND written comments of objection to the rezoning of this property for mining via an MRLO by EMAIL TO: ▪ Joel Peterson @ jpeterson@co.jefferson.wa.us <p>Attend the public hearing on October 15th at the WSU Campus in Shold Business Park on Highway 19 in Port Hadlock at 6:30 PM</p>	
<p>'08 ron Mt files petition to dismiss our appeal based on "lack of standing to represent the residents or PL" 'LVC et al files appeal udge finds for PLVC et al</p>	<p>9/08</p> <ul style="list-style-type: none"> ▪ Hearing Examiner rules in county/PL favor to require Conditional Use Permitting process IF AND WHEN Iron Mnt receives permit to proceed with mining project 	<p>November/December-08</p> <ul style="list-style-type: none"> ▪ Expect answer from county 	
<p>'08 'LVC Briefing due in superior court ron Mnt Response Brief filed</p>			
<p>'08 'LVC Reply filed-new information provided as to "legally" permitted prior mining activity existing prior to code changes</p>			
<p>)/08 'LVC and Iron Mnt meet in Jeffco Superior Court for hearing-Residents Asked to show up en masse</p>			
What Can You Do			
<p>Attend Court So Judge Sees We Are Committed & Our Environment/Property Values Matter</p>	<p>When the time comes: Participate in communicating conditions that are important to mitigate</p>	<p>Email to Jeffco with Protest for Change in Land Zoning Before 4 PM Fri 10/03 to Joel Peterson @ jpeterson@co.jefferson.wa.us</p>	<p>Participate in communicating conditions that are important to mitigate</p>

Appendix K

PLVC 2008 Year End Transition List

Group A, Considered very high priority by 08 BOD.

1. Iron Mountain: Support PLA, SBCA, LMC in protecting PL's position to reduce impact of mining operation.
2. Revitalize and direct the focus of the Community Development Committee.
3. Consider an Assessment from the residents for sustainable revenue to cover annual budgeted expenses, plus an emergency reserve.
4. Nominating Committee for annual elections: Create for recruiting, process elections, educate new directors of PLVC.
5. Establish an ongoing plan for sustaining or subcontracting or outsourcing the following:
 - a. Port Ludlow Phone Directory.
 - b. Funfest staffing and funding needs.
 - c. Christmas home lighting competition.
 - d. Banners, installation, maintenance, storage, and continued management.
 - e. Updating Bylaws
 - g. Should the PLVC provide financial assistance for enrichment and other activities?
6. Establish a public relations committee for promoting the purpose, value, protections, and benefits, created by the PLVC using web site, VOICE, Leader, Kitsap Sun, and Email.
7. Create a communication vehicle for dispensing urgent news to all residents.
8. One Port Ludlow, define the vision and how to accomplish.
9. Review non-affiliated home-owner-groups for needs and assistance.

Group B, Moderate priority

1. Establish communication with Chamber of Commerce.
2. Encourage representatives of the SBCA & LMC to attend PLVC Meeting for enhanced communication between entries.

3. Support and encourage Medical Facility

Group C. Low priority: virtually complete tasks.

1. Bus Stop Shelters: At final stage/installation.
2. Drive by Mail Drop Box
3. Full service market or alternatives, (Inadequate market per prospects).